

No. 12-34/17/2024-IT
Government of India
Ministry of Women and Child Development
(IT Division)

Shastri Bhawan, New Delhi
Dated: 27th February, 2025

Subject:- Invitation for Expression of Interest –reg.

Dear Sir/Madam,

I am directed to invite an Expression of Interest (EOI) for empanelment as Accessibility Auditors in Digital and Web Accessibility for the Ministry of Women and Child Development.

2. The EOI Document containing the details of submission requirements, brief objective & scope of work and evaluation criteria etc. is enclosed. The EOI document is available on the website <https://wcd.gov.in/offering/tenders>.

3. It is therefore requested to submit responses in prescribed format latest by 05.03.2025 at 05.00 PM. Further queries if any, may be referred in writing at the email id: richa.sharma83@gov.in/chetna.siwach@gov.in.

4. The critical dates for submission of applications are as follows:

S.No	Key particulars	Date and time
1.	EOI publishing date	27.02.2025 and 06.00 PM
2.	Last date of submission	05.03.2025 at 5.00 PM

Encl: EOI Document.

To :

DEPwD empanelled Accessibility Auditors for web applications

Richa Sharma
27/02/2025

(Richa Sharma)

Under Secretary to the Govt. of India

Terms of Reference (ToR)

- i. The validity of the empanelment shall be applicable upto 05 years from the date of issue of empanelment. **The list of websites/web-applications/portals** which are functional at present **is attached as Annexure-A.**
- ii. All the website/ portals/ web-applications of the Ministry which are in existence at present may increase or decrease during the period are to be audited as required by the Ministry within the mandate of this contract. This will include liasoning with the various Bureaus/ Divisions/ Agencies in control of the web-applications/ portals etc.
- iii. The empanelled Accessibility Auditor's team must comprise persons with disabilities (UDID card holder with 40 or more than 40% benchmark disability) such as, visually impaired, speech and hearing impaired. Also, the empanelled accessibility auditor's team shall also include the following for additional manual checks:- a tech-savvy 100% blind person, a tech-savvy 40%+ LV person, a tech-savvy 100% deaf person, and a tech-savvy 40%+ Locomotor PwD, while conducting the access audit. This is for the purpose of evaluating the existing situation of the digital and web accessibility with the PwDs point of view and their ease of access at different location of web applications. This would also help to record their deliberations including key suggestions, highlighting the key challenges and missing accessibility features (if any) which may enhance their experience while accessing the digital and web environment. Such PwDs may not necessarily be a full-time part of the empanelled Accessibility Auditors' firm/ agency/ NGO/ Trust/ Society/ Individuals, etc., but may be outsourced for the purpose of conducting, access audit in the digital environment.
- iv. **The first accessibility audit must be undertaken within two weeks from the date of empanelment of the auditor and requisite report may be shared with the Ministry.** The audit may be done considering the latest accessibility guidelines/ standards notified in the Right of Persons with Disabilities, (Amendment) Rules, 2023 and 2024 and amended from time to time by the Govt.
- v. The shortlisted NGOs/ Institution/ society/ trust/ individuals etc. shall be required to undertake a short course /workshop on web accessibility in digital and web environment as conducted by DEPwD from time to time and submit the course completion certificate to this Ministry.
- vi. The work undertaken by the empaneled access auditors based on the empanelment with Govt, of India, needs to be shared in a form of accessibility report from time to time to DEPwD. However the audit report in regard to the audit of any of the website/ web-application/ portal of Min. of WCD may be sent to DEPwD after obtaining concurrence from this Ministry.
- vii. For the purpose of evaluation, the Ministry at its discretion may conduct random accessibility checks based on the report submitted by the access auditors without any prior information to the empaneled access auditor.
- viii. The auditor/ firm, on empanelment, if located outside the HQs (Delhi) of the Ministry may require to travel to office on their own cost of transportation to conduct trainings, if requirement arises for such a training due to the outcome of any audit. In case a physical training is required by the Ministry, **only** the

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Transportation Cost as per **actuals (on minimum cost of transportation as per mileage)** may be reimbursed to the empanelled auditor.

- ix. The accessibility criteria as specified in the updated/ latest accessibility guidelines are to be maintained by the auditor for the entire term of contract.
- x. The EOI is not an offer and is issued with no commitment, the Ministry reserves the right to withdraw this EOI any time and or vary any part thereof at any stage. The Ministry further reserves the right to disqualify any bidder, should it be so necessary at any stage.
- xi. The L-1 bidder from the organizations who submit the bid within the stipulated time will be selected on qualifying the terms and conditions as referred above. In case of **more than one L-1 bidders, the decision of the Committee which will be constituted in the Ministry to select the final bidder, will be final.**

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Brief purpose

a) Background

- i. India is signatory to the UN Convention on the Rights of Persons with Disabilities (UNCPRD). Article 9 of UNCPRD casts an obligation on all the signatory governments to take appropriate measure to ensure to persons with disabilities access, on an equal basis with others to the physical environment, to transportation, to information and communications technologies and systems, and to other facilities and services open or provided to the public, both in urban and in rural areas.
- ii. The Department of Empowerment of Persons with Disabilities (DEPwD) is the Nodal Department pertaining to disability affairs, working proactively towards mainstreaming and empowering Persons with Disabilities through the development of universally accessible ecosystems including web accessibility. In view of the growing demand for an inclusive, safe, and comfortable experience for Persons with Disabilities, ensuring incorporation of accessible features in the web applications is the need of the hour and for the same, accessibility at core is essential to be imparted in the minds of implementing agencies to ensure the universal accessibility.
- iii. For this purpose, to ensure all the web applications are accessible to all and as per the directions of Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, the Ministry of Women and Child Development Government of India invites "Expression of Interest" from DEPwD empanelled Accessibility Auditors in Digital and Web Accessibility to showcase their interest for the empanelment with this Ministry as "Accessibility Auditors in Web Applications". The interested entities may then send their organizational profile along with the details of qualification, relevant professional course which authorizes the agencies/ NGOs/ registered societies/ trusts/ individuals, experience in the relevant field, etc. to conduct accessibility audits in web applications.

b) Scope of Work

The empanelled Accessibility Auditors in the web accessibility with the Ministry of Women and Child Development should have the responsibility to assess and evaluate the accessibility of web applications for persons with disabilities. The scope of work for empanelled accessibility auditors includes:

- i. Accessibility audits of websites, including but not limited to their designing, ease of navigation, usage of visual indicators, contrast and colour, availability of text alternatives for image for screen readers etc. to ensure compliance with accessibility standards and guidelines notified under Rule 15 of the Rights of Persons with Disability (RPwD), Rules.
- ii. Documenting and reporting on the status of accessibility features on various web applications.
- iii. Providing detailed reports highlighting areas of non-compliance and suggesting corrective measures.
- iv. Jointly with the Ministry and DEPwD, conduct training sessions or workshops for stakeholders involved in design, construction and maintenance of web

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- applications to raise awareness about accessibility requirements.
- v. Monitoring and evaluating the implementation of recommended measures to ensure that they are effectively incorporated and continue to meet web accessibility standards.
- vi. Staying updated on changes in web accessibility standards and regulations through continuous professional development.

It is important for empanelled Accessibility Auditors to work closely with this Ministry, DEPwD and other relevant stakeholders to contribute to the creation of more inclusive and accessible environment for PwDs. The scope of work may vary based on the specific needs and priorities outlined by the Ministry and related Departments and the applicable legal framework.

c) Aims & objectives.

The core objective of empanelment of web accessibility auditor is;

- i. Ensuring to cater the growing demand for an inclusive, safe and comfortable experience for all and especially Persons with Disabilities (PwD) on all web applications.
- ii. To ensure the mandatory compliance of BIS standards on Accessibility for the ICT Products & services (Part I & II) adopted by MEITY, notified under Rule 15 of the Right of Persons with Disabilities Rules, 2017.
- iii. To seek professional expertise available on this matter in the country.

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S No	Site URL	Detail of project	URL Status	SSL Status	Security Audit Status
List of Websites/Applications of MoWCD					
1	wcd.gov.in	Ministry Website	Functional	Yes	Yes (Valid upto 16.04.2025)
2	https://wcd.gov.in/home-dashbord	MWCD Dashboard of all Schemes	Functional	Yes	Yes (Valid upto 16.04.2025)
3	carings.wcd.gov.in	Child Adoption Resource Information and Guidance System for processing adoption applications.	Functional	Yes	Yes (Valid upto 22.01.2025)
4	wcd.intern.nic.in	MIS for selection of interns	Functional	yes	Yes (Valid upto 06.03.2025)
5	pmcaresforchildren.in	MIS for giving benefits to children who have lost both or surviving parent to Covid since March 2020	Functional	Yes	Yes (Valid upto 15.02.2025)
6	shebox.wcd.gov.in	A portal for MIS of cases of Sexual Harassment at Workplace	Functional	Yes	Yes (Valid upto 13.05.2025)
7	nirbhayadashbord.nic.in	MIS of Nirbhaya Fund	Not Functional	*	*
8	pmmvy.wcd.gov.in	Pradhan Mantri Matru Vandana Yojna	Functional	Yes	Yes (Valid upto 14.07.2025)
9	apipmmvy.wcd.gov.in	Pradhan Mantri Matru Vandana Yojna - API	Functional	Yes	Yes (Valid upto 28.01.2025)
10	missionvatsalya.wcd.gov.in	Unified Portal for all G2G, G2C, C2C, C2G services under JJ Act and the Mission Vatsalya Scheme	Functional	Yes	Yes (Valid upto 25.06.2024)
11	missionshakti.wcd.gov.in	Unified Portal for all G2G, G2C, C2C, c2G Women welfare services under Mission Shakti Scheme	Functional	Yes	Yes (Valid upto 21.11.2024)
12	poshantracker.in	Poshan Tracker	Functional	Yes	Yes (Valid upto 08.04.2025)

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S No	Site URL	Detail of project	URL Status	SSL Status	Security Audit Status
13	poshanabhiyaan.gov.in	Jan Andolan Dashboard	Functional	Yes	Yes (Valid upto 10.04.2025)
14	164.100.55.24/u csoe/	UC/SoE/Sanction Portal	Functional	*	Under Audit
15	https://stopchildmarriage.wcd.gov.in/	Bal Vivah Mukht Bharat	Functional	Yes	under process
16	https://events.wcd.gov.in/	Ministry Events	Functional	Yes	under process

*See off to security
2/10/25*